LACOMBE FOUNDATION

THE BETHANY GROUP

Lacombe Foundation Board Meeting
Monday September 22, 2025 @ 1:00pm
Lacombe Memorial Center

MINUTES

Attendance:	Karin Engen	Town of Eckville
	Lenore Eastman	Town of Bentley
	Rob Fehr	Village of Alix
	Barb Shepherd (regrets)	Lacombe County
	Tracy Hallman	Village of Clive
	Reuben Konnik	City of Lacombe
	Jamie Hoover	Town of Blackfalds
	Lacombe Foundation – Finance	Ann Hultink
	The Bethany Group	Carla Beck, Shannon Holtz, Melodie Stol (recorder)

1.	**Call to Order** The meeting was called to order at 1:00 pm by Board Chair Jamie Hoover.		
2.	**Approval of Agenda** *R. Konnik moved to approve the agenda as presented.* *CARRIED*		
3.	**Approval of Minutes** *K. Engen moved to approve the June 23, 2025 Regular Meeting Minutes as presented.* *CARRIED*		
4.	**Correspondence**		
	a.	ALSS letter – Business Plan	
	b.	Eckville Manor DSL funding	
	c.	Assisted Living Alberta agreements	
	d.	ASCHA Regional meeting	
	L. Eastman moved to accept the correspondence as information. *CARRIED*		
5.	**Reports**		
	a.	Financial Reports Review of the financial statements and explanatory notes for the 8 months ending August 31, 2025 Reviewed the balance sheet. Lodge: Rental revenue strong in line with occupancy. No major maintenance expenses.	

		Nurse call replacement has been submitted to government for reimbursement. Affordable: Rental revenue in line with budget, with consistently high occupancy. *R. Fehr moved to accept the financial reports as information. CARRIED*
	b.	Occupancy Report to August 31, 2025 Affordable housing at 100%, 7 move-ins to Eckville Lodge so far in September and only 4 vacancies at Lacombe Lodge. *T. Hallman moved to accept the occupancy report as information. CARRIED*
	c.	CAO Report Capital projects nurse call and handrails at Eckville have been completed. Documents completed to proceed with Eckville mechanical systems and Lacombe exhaust fan. Staff and Labour update. COR safety audit preliminary meeting, Eckville has been selected for on site visit. Lodge events lots of great activities over the summer. ASCHA regional meeting is October 8. Waitlist info, 73 applicants on the affordable housing list. LAP Grant income threshold increase resulted in 5 more eligible residents. Funding Advice – Type B beds Eckville. Further discussion by the entire sector with Assisted Living Alberta is occurring to raise concerns on the funding amounts resulting in a loss of dollars. A link to the full Lodge program review report has been provided. 19 recommendations for the program and the Ministry hosted working group sessions on Sept 17-19. EDI upcoming National Day for Truth and Reconciliation, National Seniors Day and Diwali. CEO of ALA announcement. Building Condition Assessments have been prioritized by government on a 5-year cycle. Faith and Aging conference information. *K. Engen moved to accept the CAO report as information. CARRIED*
6.	**New Business**	
	a.	Audit Services 2025 – 2029 Audit services were sent to RFP, with two firms submitting. Administration recommends Metrix Group based on overall value and pricing. *R. Konnik moved to approve Metrix Group LLP (Edmonton) as Lacombe Foundation auditors for the 2025-2029 fiscal years. CARRIED*
7.	**Previous Business**	
	a.	Lacombe Lodge Redevelopment Update - City of Lacombe is reviewing additional lots for consideration at the request of the Board.

		R. Fehr moved to accept the report as information. *CARRIED*
8.	**Next Meeting Date**	The Organizational and Regular will be held on December 1, 2025 at 1:00 pm at the Lacombe Memorial Center.
9.	**Adjournment**	The September 22, 2025 Lacombe Foundation meeting was declared adjourned at 1:58 pm.

Barb Gilliat, Board Chair
Lacombe Foundation

Dec 1/25
Date

Carla Beck, CEO or Shannon Holtz, Director
The Bethany Group

Dec. 1, 2025
Date